

Crew Task Lead

Role Description

Crew Task Leads are responsible for directing daily workflow and maintaining task efficiency within their assigned scope of work. This role bridges planning and field execution by engaging the crew, preparing resources, and clearly communicating daily expectations. Crew Task Leads play a key role in driving safety, quality, and production performance by leading craft teams through the Daily Preparation Process.

Key Responsibilities

- **Daily Planning:** Lead craft teams in executing assigned work through the Daily Preparation Process.
- **Workflow Efficiency:** Organize work activities to maximize productivity and minimize waste.
- **Communication:** Clearly communicate daily goals, expectations, and safety requirements.
- **Safety and Quality:** Maintain accountability for safety, quality, and execution within assigned work areas.

Tasks & Duties

Daily Planning

- Engage crew members in the Daily Preparation Process, reviewing daily goals, constraints, and safety considerations.
- Clearly communicate expectations and confirm understanding across the crew.
- Gather input from craft workers and incorporate feedback into daily work plans.

Workflow Efficiency

- Stage tools, equipment, and materials in proper sequence to support efficient task execution.
- Allocate manpower effectively to optimize productivity and reduce downtime.
- Adjust work assignments as site conditions or priorities change throughout the day.

Communication

- Communicate daily objectives and ensure alignment with each crew member.

- Actively listen to feedback, concerns, and suggestions from the craft team.
- Recognize individual and team contributions to encourage engagement and accountability.

Safety and Quality

- Lead discussions on jobsite hazards, mitigation strategies, and quality standards.
- Monitor task execution to ensure compliance with safety, quality, and production expectations.
- Report issues promptly to the Field Lead and assist with corrective actions.

Qualifications

- 2–3+ years of self-perform commercial concrete construction experience
- Demonstrated experience leading craft workers in the field
- Proficiency with commercial concrete tools, equipment, and machinery
- Valid driver's license
- Ability to pass pre-employment drug screening and E-Verify
- Willingness to work off-shift hours and overtime as required
- Ability to lift at least 50 lbs
- Ability to work at heights across multiple levels